

**APPALACHIAN STATE UNIVERSITY
JOHN A. WALKER COLLEGE OF BUSINESS
EMPLOYER EVALUATION OF INTERNSHIP PROGRAM**

INTERN: _____

DATE: _____

PREPARED BY: _____

EMPLOYER: _____

INSTRUCTIONS

The primary value of an internship is intended to be derived from the practical work experience and this evaluation will be an important consideration in assessing the intern's overall performance. The Faculty Advisor will evaluate other aspects of the internship. Please check the appropriate column for each item and add any desired comments. Thank you for your evaluation and for providing this valuable learning experience to our students.

EVALUATION

	<u>Excellent</u>	<u>Somewhat More than Satisfactory</u>	<u>Satisfactory</u>	<u>Somewhat Less than Satisfactory</u>	<u>Unsatisfactory</u>
Volume of work produced:	_____	_____	_____	_____	_____
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Quality of work produced:	_____	_____	_____	_____	_____
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Effectiveness in preparing and organizing work:	_____	_____	_____	_____	_____
<hr/>					
Demonstrated curiosity, motivation and ambition:		_____ Yes	_____ No		
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Adjustment to assigned work and company policies:	_____	_____	_____	_____	_____
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Effectiveness in oral and written communication:	_____	_____	_____	_____	_____
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Working relationships with others :	_____	_____	_____	_____	_____
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	<u>Excellent</u>	<u>Somewhat More than Satisfactory</u>	<u>Satisfactory</u>	<u>Somewhat Less than Satisfactory</u>	<u>Unsatisfactory</u>
Responsibility and reliability:	_____	_____	_____	_____	_____

OVERALL RATING

- _____ Excellent
- _____ Somewhat More than Satisfactory
- _____ Satisfactory
- _____ Somewhat Less than Satisfactory
- _____ Unsatisfactory

SUGGESTIONS AND COMMENTS

1. For improving performance and growth of interns:

2. For improving the internship program:

PLEASE MAIL OR FAX FORM TO THE FOLLOWING:

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