

Appalachian State University  
Faculty Senate Minutes

**December 8, 2008 (Approved)**

The Faculty Senate meeting was called to order by Chair Ramey at 3:16 pm in the William Strickland Conference Room in I.G. Greer on Monday, December 8, 2008. Senator Napiorski was excused and Senators Fischer, Newmark, Pombo, Price, Stallworth, Ulmer, and M. Williams were not in attendance.

**I. Announcements:**

- A. Chair Ramey welcomed senators and asked visitors to introduce themselves. Visitors were Dr. Tim Burwell (Academic Affairs), Dr. Mike Mayfield (General Education/GHY), Dr. Jeff Butts (BIO), Ms. Carter Hammett-McGarry (General Education), Dr. Kate Brinko (Hubbard Center), and Ms. Sheryl Mohn (Academic Affairs).
- B. Chair Ramey provided a brief overview of the Chancellor's Advisory Board meeting held on Monday, December 1, 2008. Much of the discussion focused on the budget. Chancellor Peacock reiterated his commitment to international programs, diversity, affordability and access to campus, honors program, a comprehensive fundraising campaign, new allied health programs, and Appalachian's presence in Kannapolis.
- C. Chair Ramey commented that different taskforces have been meeting to discuss various issues regarding our current gift receiving policy, post tenure review, Faculty Senate Guidebook, and off-campus scholarly assignments. Students have submitted a proposal regarding the observance of religious holidays which our attorneys are reviewing.

**II. Visitors' Reports:**

- A. Dr. Tim Burwell, Vice Provost for Resource Management, provided a handout which enumerated the sources of and uses for 2009 – 2010 campus-initiated tuition and fee increases that were recommended by two subcommittees (tuition committee and fee committee). The 5.20% tuition increase has been earmarked for financial aid provisions (35%), faculty salary equity (30%), graduate student assistantship support (20%), and other academic and student support (15%).

**III. Minutes:**

- A. Chair Ramey asked for a motion to approve the November 10, 2008 Faculty Senate minutes. Senator Van Devender moved and Senator Werts seconded. Motion passed. (**Vote #1**).

**IV. Provost's Report:**

- A. Dr. Tony Carey, Vice Provost for Faculty Affairs, informed the Senate that the Board of Trustees approved the addition to the Supplemental Pay Policy (stipend for online courses) and they also approved the establishment of a Research Institute for Environment, Energy, and Economics. Dr. John Pine has been hired as the director. Moreover, the BOT discussed Appalachian's participation in Kannapolis. Dr. Carey noted that a taskforce has been established that is looking into incorporating "engagement" into our tenure and promotion criteria and reviewing sections in the *Faculty Handbook* which deals with tenure and promotion.

**V. Committee Reports (Committee Chair's name is in caps.):**

- A. Academic Policy (REESMAN, Marland, Miller, Stallworth, Waring)

Senator Reesman, Chair of Faculty Senate's Academic Policy Committee, stated that different members of this committee met with a cross-section of faculty members, deans, department chairs, other committees, and the Provost to discuss the General Education implementation date. After much discussion and careful consideration, the Academic Policy Committee unanimously concluded that the Faculty Senate should not take any action or make any recommendation at this time concerning the implementation date of the General Education curriculum as it is an administrative matter. (Appendix A).

The Academic Policy Committee moved to dissolve the Core Curriculum Committee and to transfer its duties to the General Education Council. **Motion FS 08-09/12-01** passed. **(Vote #2)**.

- B. Agenda Committee (RAMEY, Carpenter, Price, W. Williams)

No Report.

- C. Budget Committee (WERTS, Geary, Newmark, Roggenkamp, Van Devender)

No Report.

- D. Campus Planning Committee (RARDIN, Brown, Mitchem, Pombo, Scharer)

No Report.

- E. Committee on Committees (PRICE, Duryea, Sherman, Stoddard, B. Williams)

1. Update on Senate Elections

Chair Ramey provided an update on the Spring 2009 Senate Elections. All relevant department/units have been notified, including Department/Unit chairs and EEOC representatives. Three departments (Anthropology, Nursing, and Curriculum & Instruction) planned to discuss at their November department meeting. The Committee on Committees will contact the EEOC representatives again in early January.

2. **Motion FS 08-09/12-02 to revise Section 7.3.4.10** (Registration and Calendar Committee) in the *Faculty Handbook* to add another staff member and a non-voting Academic Affairs member to the Registration and Calendar Committee. Senator Marland moved and Senator Reesman seconded to amend the motion by deleting the word “eight” (ex-officio members) and inserting the word “seven” (ex-officio members) and to delete the “Registrar” from the list of seven ex-officio members. Motion to amend passed. **(Vote #3). Motion FS 08-09/12-02 as amended passed. (Vote #4).**

**Approved Section 7.3.4.10**

REGISTRATION AND CALENDAR COMMITTEE

a. Members on Committee: 10 - 5 faculty, **2** staff, 2 students (one undergraduate and one graduate), and 1 representative from the Controller's Office, and the following **seven** ex-officio members: Dean of Students, representatives from Human Resource Services, Conferences and Institutes, Admissions, Summer Sessions, Athletics, and Academic Advising. The Registrar **and a representative from Academic Affairs** shall serve as ex-officio non-voting **members**. **The Registrar** will convene the first meeting, and will facilitate the selection of a chair, or co-chairs, from among the members of the committee.

b. Report to: The Provost and Executive Vice Chancellor

c. Areas of responsibility: Policies governing registration, academic scheduling, and the calendar.

3. **Motion FS 08-09/12-03 to add an additional faculty seat to the Academic Policies and Procedures Committee and to change the description of the committee in Section 7.3.4.2 of the *Faculty Handbook*. Motion FS 08-09/12-03 passed. (Vote #5).**

### **Approved Section 7.3.4.2**

#### ACADEMIC POLICIES AND PROCEDURES COMMITTEE

a. Members on Committee: **16 - 12** faculty and 4 students. **The student membership (one-year terms) shall include one graduate and three undergraduate students as voting members.** The students will serve as liaison between the Academic Policies and Procedures Committee and the Student Government Association. **The faculty voting membership of AP&P shall include at least one faculty member from each college or school (with the exception of the Graduate School) and the Library with additional faculty members based on the current proportions of full-time equivalent (FTE) faculty. The ex-officio non-voting membership of AP&P shall include one person from each of the following areas: Dean's Office in each college/school, Provost's Office, Registrar, and Academic Advising.** The Provost and Executive Vice Chancellor, or his/her designee, will convene the first meeting and facilitate the selection of a chair, or co-chairs, from among the voting faculty committee members.

b. Report to: The Provost and Executive Vice Chancellor

c. Areas of responsibility: The major area of responsibility shall be the curriculum. Other areas are: academic policies, advanced placement; graduation requirements; hearing appeals concerning academic matters from any college/school, department, member of the faculty, or students and matters referred to it by the Provost and Executive Vice Chancellor or the Chancellor.

F. Faculty Handbook Committee (RAMEY, Marking, W. Williams, Fischer, Gates, Carey)

1. Section 4.1.2.2 of the *Faculty Handbook* was revised by the Faculty Senate in December 2005 and then approved by the Board of Trustees on September 22, 2006 to clarify who should chair the DPC when the personnel action being considered involves the departmental chair (for example, when a department chair is being considered for promotion). Section 3.6.2.10 was not updated and is in conflict with Section 4.1.2.2. **Motion FS 08-09/12-04 to update Section 3.6.2.10 of the *Faculty Handbook*. Motion FS 08-09/12-04 passed. (Vote #6).**

### **Approved Section 3.6.2.10**

The promotion of a departmental chair as a faculty member shall be considered by the departmental personnel committee. The DPC will elect a chair from among its tenured members

for actions concerning the departmental chair. The DPC will forward its recommendation to the dean. The dean shall send his or her recommendation and the committee's recommendation to the Provost and Executive Vice Chancellor, who shall process the personnel action in accordance with the provisions of section 3.6.2.5.

G. Faculty Welfare and Morale Committee (DAVISON, Carpenter, Horst, Wangler)

No Report.

H. Welfare of Students Committee (WINN, Mamola, Sanders, Short, Ulmer, M. Williams)

No Report.

**VI. Unfinished Business:**

None.

**VII. New Business:**

None.

**VIII. Adjournment:**

Chair Ramey asked for a motion to adjourn the meeting. Motion passed. **(Vote #7)**. The meeting was adjourned at 4:10 pm.

**Appalachian State University**  
**FACULTY PRESENT AND VOTING SHEET for December 8, 2008**

Y = Yes                  N = No                  A = Abstain

<b>SENATORS</b>	1	2	3	4	5	6	7
Rob Brown	Y	Y	Y	Y	Y	Y	Y
Ellen Carpenter	Y	Y	Y	Y	Y	Y	Y
Beth Davison	Y	Y	Y	Y	Y	Y	Y
Lynn Duryea	Y	Y	Y	Y	Y	Y	Y
Craig Fischer	A	B	S	E	N	T	
John Geary	Y	Y	Y	Y	Y	Y	Y
Rene Horst	Y	Y	Y	Y	Y	N	Y
Claire Mamola	Y	Y	Y	Y	Y	Y	Y
Eric Marland	Y	Y	A	A	Y	Y	Y
Ray Miller	Y	Y	Y	Y	Y	Y	Y
Pam Mitchem*	Y						
Patricia Napiorski	E	X	C	U	S	E	D
Adam Newmark	A	B	S	E	N	T	
Monica Pombo	A	B	S	E	N	T	
Jammie Price	A	B	S	E	N	T	
Brian Raichle	A	Y	Y	Y	Y	Y	Y
Patrick Rardin	Y	A	Y	Y	Y	Y	Y
Karen Reesman	Y	A	Y	Y	Y	Y	Y
Susan Roggenkamp	Y	Y	Y	Y	Y	Y	Y
Robert Sanders	Y	Y	Y	Y	Y	Y	Y
Katherine Scharer	Y	Y	Y	Y	Y	Y	Y
Jim Sherman	Y	Y	Y	Y	Y	Y	Y
Glenda Short	Y	Y	Y	Y	Y	Y	Y
Lynn Stallworth	A	B	S	E	N	T	

Jim Stoddard	Y	Y	Y	Y	Y	Y	Y
Connie Ulmer	A	B	S	E	N	T	
Wayne Van Devender	Y	Y	Y	Y	Y	Y	Y
Kim Wangler	Y	A	Y	Y	Y	Y	Y
Doug Waring	Y	Y	Y	Y	Y	Y	Y
Margaret Werts	Y	Y	Y	Y	Y	Y	Y
Betsy Williams	Y	Y	Y	Y	Y	Y	Y
Maury Williams	A	B	S	E	N	T	
Wayne Williams	Y	Y	Y	Y	Y	Y	Y
Wendy Winn	Y	Y	Y	Y	Y	Y	Y

\*Senator left after first vote due to illness.

Vote Number	Action
1	Motion to approve the November 10, 2008 Faculty Senate minutes. Motion passed.
2	<b>Motion FS 08-09/12-01</b> to dissolve the Core Curriculum Committee and to transfer its duties to the General Education Council. <b>Motion FS 08-09/12-01 passed.</b>
3	Motion to amend the proposed revisions to Section 7.3.4.10 of the <i>Faculty Handbook</i> . Motion to amend passed.
4	<b>Motion FS 08-09/12-02</b> to approve the amended motion to revise Section 7.3.4.10 of the <i>Faculty Handbook</i> . <b>Motion FS 08-09/12-02</b> as amended passed.
5	<b>Motion FS 08-09/12-03</b> to approve adding an additional faculty seat to the AP&P Committee and to change the description of the committee in Section 7.3.4.2 in the <i>Faculty Handbook</i> . <b>Motion FS 08-09/12-03</b> passed.
6	<b>Motion FS 08-09/12-04</b> to approve updating Section 3.6.2.10 of the <i>Faculty Handbook</i> so it does not conflict with Section 4.1.2.2. <b>Motion FS 08-09/12-04</b> passed.
7	Motion to adjourn.

## Appendix A

### Faculty Senate Academic Policy Committee November 2008 Report Regarding Fall 2009 Implementation of New General Education Program and the Dissolution of Core Curriculum Committee

As the Fall 2009 date for implementation of the General Education program draws nearer, there has been quite a bit of discussion and controversy around campus regarding the new General Education Program implementation. This being the case, the Academic Policy committee (Senators Marland, Miller, Raichle, Reesman, Stallworth, and Waring) was asked to gather data regarding the Fall 2009 implementation and report back to the Faculty Senate.

Senator Reesman, chair of the Academic Policy Committee, met with Faculty Senate Chair Dr. Michael Ramey and they met with Ms. Carter Hammett McGarry and Dr. Mike Mayfield (General Education). Senator Reesman met with Dr. Jeff Butts, chair of AP&P, and as did Senator Marland. Data was collected from faculty, chairs, representatives of several committees, deans, and General Education personnel. Thereafter, the Academic Policy committee came together to share and discuss all data. **We offer the following information to the Faculty Senate:**

There is some anxiety around campus about the implementation date among both faculty and administration. We understand the Council of Chairs voted to recommend, to the Provost, delay of implementation. The plan to implement a new General Education Program has been in place for a couple of years. The Fall 2009 date to implement this new program was established early on in the planning process. The plan was made known campus-wide. Faculty and staff have been working very hard on this the entire time. Implementation is scheduled to take place in stages.

The transition/implementation will not be flawless; however, there is a framework in place to handle the transition and problems that may arise. One such problem is that some departments will not have check sheets ready for students when they come into a program.

Faculty, departments, and colleges are welcome to meet with General Education Program staff to discuss concerns regarding courses and to receive assistance working through the process in order to be ready for Fall 2009 implementation.

**In conclusion, after discussing all the feedback we received, the Academic Policy committee unanimously believes that the implementation of the General Education program is an administrative matter; and, the Faculty Senate should not take any action at this time.**

In regards to the dissolution of the Core Curriculum Committee, the Academic Policy committee moves to dissolve the Core Curriculum Committee and have the General Education Council, not AP&P Committee, handle issues as they arise.

Respectfully Submitted by Karen Reesman (PhD, NEA, BC), Chair of Faculty Senate Academic Policy Committee