

General Education Task Force
September 26, 2006

2007 Summer Faculty Grants for General Education Curriculum Development

GUIDELINES

The Provost has approved \$40,000 for faculty grants to develop and teach courses that address the Educational Goals & Learning Outcomes established by the General Education Task Force (GETF). The Task Force is interested in selecting a broad range of courses and pedagogies that will provide role models for the campus in course development and assessment methods. The purpose is to encourage general education curriculum development and to implement instruction in the next academic year.

Finalized application forms are available on the GETF website:

http://www1.appstate.edu/orgs/gen_ed/

Applications will be accepted for new courses or significant revisions of existing courses. Courses can be designed as multiple section or single section courses, seminars or large lecture classes, lower-division or upper-division classes, 3 credit hours or more, and as on-campus or on-line classes. The Task Force is especially interested in courses that are creative and interdisciplinary, collaborative or that incorporate the co-curriculum. Applications must incorporate demonstrable ways of evaluating success in meeting general education goals and outcomes. Successful applicants will be asked to provide campus feedback in both a written report for our website and a public presentation about the course. New courses will be scheduled as “Special Topics in General Education” in the fall or spring class schedules, and students will be able to meet current general education requirements with the course work. Grant-supported courses, however, will go through the same application process that is developed for permanent inclusion in the new general education curriculum as any other course. Furthermore, the new general education curriculum, of course, will include many courses that have not received these grants.

All faculty members are eligible to apply. The grants will fund course development during the summer and the classes will be offered in 2007-08. Grants of \$2000 apiece will be available to fund a total of 20 faculty members. Successful applicants may choose to apply their grant toward equipment instead of salary. While several faculty members may submit individual applications to teach different sections of the same course, faculty should keep in mind that the task force aims for some diversification of the final grant pool (Guideline #6).

Applications must be submitted by January 8, 2007. Only complete applications will be reviewed. Decisions of the Review Board will be announced February 1, 2007. Applicants are urged to consult with Susan Keefe, Chair of GETF, early on in the application process. Applicants will be given the opportunity to submit an early draft and to revise and resubmit by the final deadline.

Applications will be reviewed by the General Education Summer Faculty Grants Review Board to be appointed by the General Education Task Force. This Board will consist of a representative group of four faculty members of the task force selected and chaired by the Chair of the General Education Task Force.

Potential applicants are encouraged to follow the work of the General Education Task Force this fall as development of a curriculum model proceeds. There will be two more public forums held this semester (October 11, 3-5 pm, Price Lake and November 17, 3-5 pm, Linville Falls). GETF will present its continuing work at these forums and will post information and resources as they are developed on our website (http://www1.appstate.edu/orgs/gen_ed/). The Educational Goals and Learning Outcomes developed by GETF will provide the philosophical basis for the new curriculum model. Successful proposals will address these educational goals/learning outcomes and the needs of the new curriculum model.

The summer faculty grants will be evaluated according to the following guidelines:

1. How well does the proposed course meet the Educational Goals and Learning Outcomes?
2. Are instructional methods well conceived and appropriate to the goals and content of the course?
3. What is the degree of academic rigor demanded by the course and how appropriate is this for the course-level?
4. How adequate are the assessment methods?
5. How well qualified is the applicant to develop and teach the course?
6. How well does this course complement others selected for grants?
7. How well does the course fit into the developing curriculum model for general education?

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Development***

Application Form

1. Applicant's Name:

Title:

Department/campus mailing address:

E-mail address:

Telephone:

2. Proposed new course title:

3. Revision of existing course?

Existing course title and number?

4. Attach a one-page double-spaced description of the course content and instructional methods.

5. Attach a maximum 3 page double-spaced description of how this course specifically reflects the Educational Goals & Learning Outcomes proposed for the new curriculum.

6. Attach a one-page double-spaced description of how the learning outcomes in your course will be assessed?

7. Attach a one-page double-spaced description of the special qualifications you have to teach this course.

8. Course credit hours?

9. Lower-division or upper-division course?

10. On-campus, off-campus, or on-line course?

11. Class size envisioned?

Special classroom needs?

12. To what extent does the course reflect collaboration of faculty members?

13. Will the course be interdisciplinary? Explain.

14. Will the course incorporate the co-curriculum? Explain.

15. What library, technology, or other new resources will the course require?

Signature Page

The applicant's signature indicates an agreement to (1) submit a written report (including a syllabus, assessment outcomes, and a narrative course evaluation) following completion of the course that might be added to the GETF website and (2) participate in a public forum on the new general education.

Applicant: _____ Date: _____

The Department Chair signature indicates this faculty member will be released to teach this course in 2007-08 if approved for a summer faculty grant. (Buy-outs can be negotiated as for any other course. If necessary, buy-outs can be provided by Academic Affairs.)

Department: _____

Chair signature: _____ Date: _____

Submit one copy to your Dean and five copies to Susan Keefe, Department of Anthropology, Sanford Hall, by January 8, 2007.